**Community Renewable Energy Association**

**Minutes of the Executive Board**

**Date:**

December 13, 2019

**Time:** 10:12 am – 11:17 pm

**Location:**

Telephone Conference

**Executive Board Members Present:** Executive Committee Vice-Chair Ormand Hilderbrand, Steve Uffelman, Les Perkins, Don Coats, Joe Dabulskis, Elizabeth Farrar;

**Executive Board Members unable to attend:** Don Russell

**Staff Present:** Brian Skeahan, Pat Bozanich, Ron Bovett

**By Phone:** all

**Others Present:** Doug Frasier, Prineville alternate

**Recording Secretary:** Pat Bozanich

**Handouts**

(All materials were disseminated via email

Executive Committee Agenda for December 13, 2019

Annual Meeting Minutes of November 11, 2019

Financial documents for November 2019

Director’s Report of November 2019

**1. Call to Order**

Executive Committee Vice-Chair, Ormand Hilderbrand called the meeting to order and presided over events of the meeting. Introductions were made on the phone.

**2. Open Agenda**

 Executive Committee Vice-Chair Ormand Hilderbrand gave the opportunity for those present to add any items not on the agenda.

**3. Business Meeting**

**MINUTES of November 11, 2019** Annual Meeting minutes

Motion: Approve minutes of November 11 2019 Annual Meeting

Made by Steve Uffelman

Seconded by Elizabeth Farrar

Status: Unanimously approved

**FINANCIAL REPORTS**

**Motion:** Approve November 2019 financial reports

Made by: Steve Uffelman

Seconded: Don Coats

**Status:** Unanimously approved

Executive Committee members would like to receive updated Outstanding Invoices statement every two weeks.

**4. Annual Meeting recap discussion– Ormand Hilderbrand**

Meeting went well although Brian was missed. Group agreed that CREA only needs booth for one day, not the entire conference.

**5. Locations for January, February and March 2020 meetings – Brian Skeahan**

Monday, January 13th meeting will be held in Salem to initiate strategic discussion; time, location at AOC TBD.

Monday, February 10th will also be held in Salem and will be strategic planning session, location at AOC, time TBD.

March 13th, will be phone conference

**6. Strategic Planning Session discussion and planning** – Brian Skeahan

Session will be held on Monday January 13th and Monday, February 10th in Salem in conjunction with AOC meetings.

Focus will include:

1. Oregon Grown Energy, building energy generation in Oregon to enhance local economies

2. Value to Members, so that Counties can justify membership to constituents

3. Resiliency issues how to plan and develop for local generation to enhance resiliency

**Adjourn**  Meeting adjourned at 11:17 am